

FY20 CONTINUOUS QUALITY IMPROVEMENT & PDSA CYCLE VIRTUAL OFFICE HOUR Q&A

Q: Will the OAG evaluate our PDSA Cycles?

A: No, while the activity is required by the CDC and therefore the OAG, the PDSA Cycle is for program improvement purposes only. Each grantee's completed template will only be seen by the evaluation team. The evaluation team will provide the OAG with a list of grantees that submitted a completed PDSA Template to ensure that each grantee participated. The evaluation team will provide summarized, de-identified data (not associated with specific grantees, staff members, locations, etc.) to the PPPC Steering Committee so that the Steering Committee can arrange for additional support and resources to be provided to RPE recipients, if necessary.

Q: Does the purpose of the cycle/desired change need to be around a certain topic?

A: No, each site may choose the purpose of the cycle/desired change based on their organization and/or program needs. However, sites should not make any changes that effect the curriculum without first using the CDC's [Essential Elements Tool](#).

Q: Do the PDSA cycles need to be a certain length?

A: No, you may establish a timeline that meets your needs. Each cycle should only be as long as needed for you to know if the change is helping you meet your desired outcome. You may also change the cycle length mid-cycle if you realized you need more or less time to determine if the change is working.

Q: How many PDSA cycles have to be completed this funding period? – *This question only applies to FY20*

A: In FY20, you will only have to complete one cycle during this program year (2/1/20 – 1/31/21). The FY20 PDSA Cycle and required PDSA Template must be submitted by 8/31/20. Directions for how to submit the PDSA Template will be included in the Quarter 2 Performance Report. We anticipate that sites will continue to have to do PDSA cycles 1 - 2 times a year in future program years. Please refer to the SVPP Evaluation website for details on what is required for this current year.

Q: Do subsequent cycles have to address the same goals/objectives as what we focus on during this cycle?

A: No, each cycle can have its own unique purpose.

A MESSAGE FROM THE EVALUATION TEAM

PDSA cycles are meant to be a useful tool for program improvement and will not be used to pass judgement or document shortcomings of grantees. You are encouraged to be collaborative and innovative when coming up with the purpose of the cycle and change to be implemented. If you try something and it doesn't go well, that is OK! Learn from it and try something else.

Please don't hesitate to reach out to us for assistance: <http://www.evsvpptx.com/contact>